

| Modules                                 | Grammar   | Vocabulary  |  |  |
|---|---|---|--|--|
| page 7 Holidays                         | Present Simple - Present Progressive     Stative verbs     Nouns and quantifiers  | <ul> <li>Words easily confused</li> <li>Nouns ending in -ion, -ance, -ation, -ment<br/>deriving from verbs</li> <li>Words related to travel and tourism</li> </ul>  |  |  |
| 2 page 19 Going places                  | Present Perfect Simple -     Present Perfect Progressive     Articles   | <ul> <li>Words easily confused</li> <li>Words related to the weather</li> <li>Expressions with <i>make</i> and <i>do</i></li> <li>Adjectives ending in <i>-ed</i> and <i>-ing</i></li> <li>Adjectives describing people and places</li> </ul> |  |  |
| CHECKPOINT 1 p. 31                      |   |   |  |  |
| 3 <sub>page 35</sub><br>Against the law | Past Simple - Past     Progressive     Comparisons  | <ul> <li>Words related to crime</li> <li>Collocations connected with crime</li> <li>Words easily confused</li> <li>Prefixes and suffixes (un-, in-, im-, il-, ir-, -ful, -less)</li> </ul>  |  |  |
| page 47 Thrills and chill               | Past Perfect Simple - Past<br>Perfect Progressive     would - was/were going to     Questions and question<br>words             | <ul> <li>Expressions with take</li> <li>Strong adjectives</li> <li>Verbs starting with over</li> <li>Words easily confused</li> </ul>   |  |  |
| <b>CHECKPOINT 2</b> p. 59               |   |   |  |  |
| 5<br>page 63<br>Modern life             | Future forms Time clauses Modal verbs I (can - could - may - might - must - need to - have to - should - ought to - had better) | Words easily confused     Collocations with set     Nouns + prepositions     British and American English   |  |  |
| 6 page 75 Save our planet               | Conditional Sentences (Type zero, 1, 2)  Modal verbs II (will - can - may - might - could - must - can't)                       | <ul> <li>Verbs + prepositions</li> <li>Verbs starting with re-</li> <li>Words with several meanings</li> <li>Phrasal verbs (keep)</li> <li>Prepositional phrases with for and without</li> </ul>  |  |  |
| CHECKPOINT 3 p. 87                      |   |   |  |  |

| Reading   | Listening   | Speaking  | Writing                |
|---|---|---|------------------------|
| Advertisements for<br>unusual holidays/trips                      | People talking in eight different situations  | Comparing<br>photographs -<br>Discussing holidays   | • An essay I           |
|   |   |   |                        |
| A magazine article<br>about Iceland                               | <ul> <li>A teenager talking about the London<br/>Dungeon</li> <li>People talking about why they visited or<br/>moved to a particular place</li> </ul> | Choosing between<br>options (which place<br>to rent) -<br>Discussing where to<br>live   | An article             |
| A magazine article<br>about InterRailing                          | People talking in eight different situations  |   |                        |
| Short texts about stupid crimes                                   | An interview with an expert talking about strange or stupid laws  | Comparing<br>photographs -<br>Discussing crime and<br>punishment  | A letter to the editor |
|   |   |   |                        |
| An extract from the<br>novel King Solomon's<br>Mines              | Two monologues in which people are<br>speaking about a motorcycle rally and<br>rock climbing  | Speculating and<br>making a decision<br>(what you would take<br>on a desert island) -<br>Discussing adventure                                 | • A story              |
| A magazine article<br>about extreme sports                        | People talking about mysterious events or experiences   |   |                        |
|   | A chief inspector talking about a funny<br>crime story  |   |                        |
| An article about life in<br>the future                            | Twelve short conversations  | Helping solve a<br>problem concerning<br>means of transport -<br>Discussing transport   | A semi-formal letter   |
|   |   |   |                        |
| • A brochure about<br>an exhibition called<br>Building the Future | A radio interview with a spokesperson of<br>a company called <i>Endangered Species</i>  | Speculating and<br>making a decision<br>(which ideas can<br>reduce your impact on<br>the environment) -<br>Discussing<br>environmental issues | • An essay II          |
| An extract from the   | Eight short conversations   | 1   |                        |
| novel: The Time<br>Machine  | 1000.50   | 1 - 1   |                        |

| Modules                              | Grammar   | Vocabulary  |  |  |
|--------------------------------------|---|---|--|--|
| Page 91 Celebrities                  | Relative clauses     Participle clauses                                 | Words easily confused     Adjectives deriving from verbs and nouns  |  |  |
| Page 103 Entertainment               | Infinitives and -ing forms     Modal verbs + have +     Past Participle | <ul> <li>Words easily confused</li> <li>Prepositional phrases with in and out of</li> <li>Nouns ending in -er, -or, -ist and -ian</li> <li>Noun suffixes (-th, -ness, -ure, -ity, -al, -hood, -dom, -ence)</li> </ul> |  |  |
| CHECKPOINT 4 p. 115                  |   |   |  |  |
| 9<br>page 119<br>Let's celebrate     | Passive Voice   | <ul> <li>Words easily confused</li> <li>Phrasal verbs (go)</li> <li>Nouns ending in -ant, -ent and -tor</li> <li>Phrasal verbs (turn)</li> <li>Compound nouns</li> </ul>  |  |  |
| 10<br>page 131<br>Get the message    | Clauses of concession, result and purpose     Causative form            | <ul> <li>Words easily confused</li> <li>Phrasal verbs (come)</li> <li>Prepositional phrases (preposition + word + preposition)</li> <li>Idioms with parts of the body</li> </ul>                                      |  |  |
| CHECKPOINT 5 p. 143                  |   |   |  |  |
| 11<br>page 147<br>Mind matters       | Reported Speech     (Statements, questions, commands and requests)      | <ul> <li>Adjectives + prepositions</li> <li>Expressions with come</li> <li>Idioms</li> <li>Collocations (adjectives + nouns)</li> </ul>   |  |  |
| 12<br>Page 159<br>Health and fitness | Conditional Sentences (Type 3) Unreal Past Inversion                    | <ul> <li>Lexical set: the body</li> <li>Phrasal verbs (take)</li> <li>Expressions with get</li> <li>Phrasal verbs (bring)</li> <li>Expressions with put</li> </ul>  |  |  |
| CHECKPOINT 6 p. 171                  |   | ř   |  |  |

| Reading   | Listening   | Speaking   | Writing                                   |
|---|---|--|---|
| An article about<br>famous people's<br>spending habits                      | People talking in eight different situations  | Comparing     photographs -     Discussing fame and     celebrities  | • An essay III                            |
| Advertisements about five dance shows                                       | Two monologues in which people are<br>speaking about a film festival and a film   | Choosing between<br>options (which activity<br>to organise) -<br>Discussing art  | • A review                                |
| An article about child<br>stars' schooling                                  | An interview with a teenage graffiti artist   |  |   |
| A brochure about<br>the annual Fire Ant<br>Festival                         | An interview with an events coordinator at a festival     People talking about celebrations                                   | Speculating and<br>making a decision<br>(what event to<br>organise) -<br>Discussing celebrations<br>and festivals              | An informal letter<br>describing an event |
| An article about scientists' attempts to communicate with extraterrestrials | An expert talking about body language     People talking about ways in which different civilisations communicated             | Comparing<br>photographs -<br>Discussing<br>communication and<br>advertising   | • An essay IV                             |
| An article about <i>Cinco</i><br><i>De Mayo</i>                             | Eight short conversations   |  |   |
| A magazine article:<br>Extrasensory<br>Perception                           | <ul> <li>An expert talking about what characterises a genius</li> <li>People talking in eight different situations</li> </ul> | Helping solve a<br>problem concerning<br>career choice -<br>Discussing issues<br>related to education<br>and careers           | A letter of application                   |
| Four short texts about various ways people can keep in shape                | A radio interview with an expert talking<br>about aromatherapy  | Speculating and<br>making a decision (how<br>beneficial the options<br>that a spa offers are) -<br>Discussing health<br>issues | • A report                                |
| Four short texts relating to health and fitness                             | People talking about diets  |  |   |



# Modern life

## Discuss:

- How is life nowadays different from what it used to be like 100 years ago?
- What do you think life will be like 100 years from now?

## In this module you will...

- talk about various aspects of modern life
- learn how to refer to the future using appropriate tenses
- learn how to express ability, obligation, permission, prohibition and absence of obligation, to make requests and to give opinion or advice using appropriate modal verbs
- expand your vocabulary by learning words easily confused, collocations with set and nouns + prepositions
- become aware of differences between British and American English
- learn how to write a semi-formal letter
- acquire skills and strategies that will help you in exams



## 1. PRE-READING

## Discuss.

- · What do you think cities will be like in the future?
- What are the advantages and disadvantages of working or studying at home?

## 2. READING FOR GIST

The magazine article on the right is about predictions made by a group of scientists about what life will be like in the future. Read the article quickly without paying attention to the missing sentences and compare the information in it with your answers to the questions in the previous activity.

## 3. RECONSTRUCTING A GAPPED TEXT

Six sentences have been removed from the article. Choose from the sentences A-G the one which best fits each gap (1-6). There is one extra sentence which you do not need to use.

- A. Think of all the possible benefits of working or studying from home!
- B. Together they set out to discover and predict the future.
- C. There are also several disadvantages that one needs to keep in mind.
- D. Most public services and big businesses are located in or somewhere near the city centre.
- E. One aspect of the future that they focused on was what future cities will look like.
- F. So, you will be able to send one to take notes at your lecture and one to find information for an assignment you need to do while you stay at home to cook dinner.
- G. Think of how much time we could save if we didn't have to move around!

## 4. GUESSING THE MEANING OF UNKNOWN WORDS

Match the highlighted words in the article with the meanings a-h. There are two extra meanings which you do not need to use.

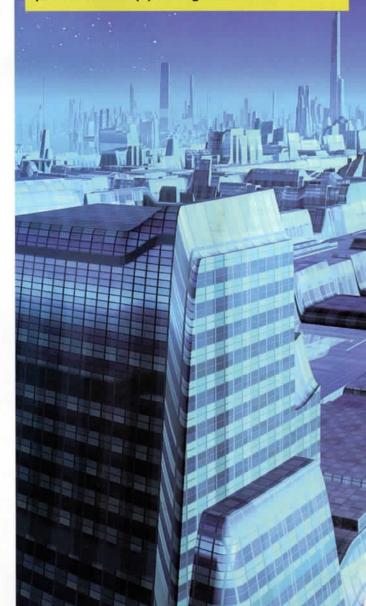
traval regularly

|                | a. traverregularly       |
|----------------|--------------------------|
| 1. extent      | b. extreme               |
| 2. undergo     | c. disadvantage          |
| 3. radical     | d. progress              |
| 4. residential | e. having private houses |
| _              | f. stop                  |
| 5. drawback    | g. size                  |
| 6.commute      | h. go through            |
|                |                          |



What does the future hold for us? This is a question that has most probably crossed your mind at some point. The reason for this is that most of what we do today is aimed at some kind of benefit or outcome in the future. But is there anyone who can truly tell us what our lives will be like fifty years from now? A group of scientists recently completed a study that aimed to do just that. This group consisted of professionals from different occupations and fields of study.

Here are a few ideas based on their predictions to help you imagine the future.



# at the... future...

Fifty years from now, populations in all countries will have grown to such an extent that cities will themselves have to undergo a radical change to cater for these growing population numbers. Cities, as they are today, will not be able to provide places for all these people to work and live. Although many have spoken about population explosions in cities and the need to get people out of city centres, this may not be the best solution to the problem.

Most of the people living on the outskirts of the city are therefore forced to travel long distances to get to work every day, so a more suitable solution has to be found. This seems to be what are now called commercial and residential high-rise buildings. They will be similar to today's skyscrapers, but they will be taller and they will combine places of residence with different work environments. The people living in these high-rise buildings will not have to leave the building to go to work, the gym or the supermarket. They will live, work, shop and entertain themselves in the same building without having to travel from one place to another. 4 The only drawback will be taking the lift to get from one floor to the next. Imagine how inconvenient it will be if each building consists of one thousand floors!

Those who do decide to live on the outskirts of the city will have an alternative work or study arrangement. They will work or study from home. Technology that exists today has already made this possible, but, by that time, it will be done by a large majority of individuals. 5 one, you will not have to commute to work or to school every day. Furthermore, you will be able to choose a work or study schedule that suits your own personal needs. Needless to say, you will have to be very responsible and pace yourself to meet the deadlines that are set by the company you work for, or the university you are attending. Video conferencing, which is already a reality. will ensure that contact with colleagues or teachers and fellow students is maintained. Some have spoken about virtual reality images of ourselves which we will send off to different locations to get things done for us. 6 How convenient does that sound?

One thing is for sure. The future holds many surprises for us. We can make as many predictions as we like, but no one really knows what lies ahead. What we need to keep in mind is that what we do today affects the future, so we need to take great care to do it well.

## 5. POST-READING

Discuss.

- Would you like to live in a residential high-rise building like the ones described in the text? Why / Why not?
- · How does the idea of having several virtual reality images of yourself sound to you?

# 5 vocabulary & grammar Vocabulary B. Complete the sentences with the

clock

price

goal

standards

## 1. WORDS EASILY CONFUSED

Use the correct form of the words in the boxes to complete the sentences.

| fo   | recast     | expect                               | ation     | predic    | tion       |          |        |
|------|------------|--------------------------------------|-----------|-----------|------------|----------|--------|
| 1.   |            | as accur                             |           | who w     | ould win   | the fo   | otbal  |
| 2.   | The wea    | ther                                 |           |           | calls for  | a lot of | rain   |
| 3.   | The Smi    | ths have                             | high      |           |            | of the   | ir     |
| n    | eighbour   | hood                                 | outskir   | ts si     | uburbs     | zone     |        |
| 4.   |            | living in t                          |           |           |            |          | sn't   |
| 5.   | My pare    | nts live o                           | n the _   |           |            | _ of tov | vn.    |
| 6.   | This isn'  | t a very g                           | good      |           |            | to live  | in, as |
|      | there is   | a lot of c                           | rime.     |           |            |          |        |
| 7.   |            | e teache                             |           |           |            |          |        |
|      | crazy.     |                                      |           | becaus    | e the sti  | idents   | go     |
|      | Code III   |                                      |           |           |            |          |        |
| h    | abitat     | home                                 | house     | res       | idence     |          |        |
| 8.   |            | Jane hav                             | 2000      | 1000      | heir first | ř.       |        |
| 9.   |            | stop and                             |           | me dini   | ner befo   | re we g  | 0      |
| 10.  | Where is   | the loca                             | tion of   | your      |            |          | , sir? |
| 11.  | I believe  | wild ani                             | mals sh   | ould live | e in their | natura   | ıl     |
|      |            |                                      | _, not ir | 1 ZOOS.   |            |          |        |
| bl   | ock of fla | ats of                               | fice blo  | ck sl     | cyscrape   | r        |        |
| 12.  | Willis To  | wer is on                            | e of the  | tallest   |            |          | -      |
| 13.  |            | to live in                           |           |           |            |          | d to a |
| 14.  |            | an ugly                              |           |           |            |          | n the  |
|      | centre o   | f the city                           |           |           |            |          |        |
| A. I | ook at th  | TIONS We following you thin erb set? | ng extra  | ct from   |            |          |        |
|      | u will ha  | ve to be v                           |           |           |            | 1.7      |        |

B. Complete the sentences with the words in the box. task

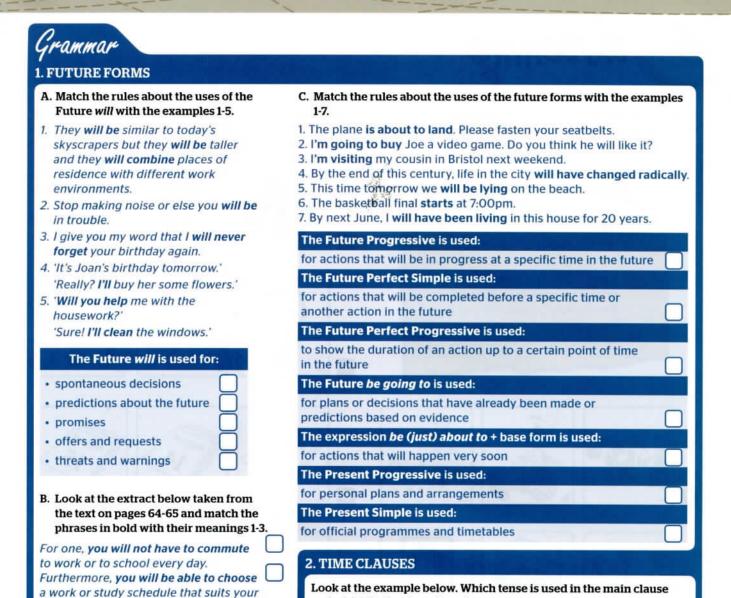
date

example

trap

| 1.  | have you set a for your wedding yet?   |
|-----|--|
| 2.  | He hasn't set a for his car, has he?   |
| 3.  | It's important to set a for yourself, so   |
|     | you have something to work towards.  |
| 4.  | I forgot to set the when the time  |
|     | changed, so now it is an hour behind.  |
| 5.  | I don't think you set a good for your little sister, you know.                                       |
| 6.  | I set a for the mouse last night, but it isn't in there yet.   |
| 7.  | The teacher set a tough for the students.  |
| 8   | We set high and expect a lot from our  |
| ٠.  | employees.   |
|     |  |
|     | NOUNS + PREPOSITIONS   |
|     | Complete the sentences below with the missing prepositions. Then, look back at the text on pages 64- |
|     | 65 to check your answers.  |
| Th  | e reason this is that most of what we do   |
| to  | day is aimed at some kind of benefit or outcome in   |
| the | e future.  |
| t   | his may not be the best solution the problem.  |
| _   |  |
|     | Complete the sentences with the nouns in the box.  |
|     | description need threat increase   |
|     | esult advantage opinion hope comparison exception  |
| ,   | опранзон ехсернон  |
| 1.  | What's the main of studying abroad?  |
| 2.  | There is no way to make a(n)   |
|     | between the two girls, because they are very different.  |
| 3.  |  |
| ٥.  | accurate.  |
| 4   | Most of the members of this family have red hair, but  |
| 3.7 | Brad is the to the rule.   |
| 5.  | The doctor said that there is still for a  |
|     | speedy recovery.   |
| 6.  | This year saw a(n) in online shopping  |
|     | by 30%.  |
| 7.  | Because of the high crime rate, there is a(n)  |
|     | for more police officers on the streets.   |
| 8.  | What's your of our new teacher?  |
|     | As a(n) of overspending, the company   |
| 230 | has gone bankrupt.   |
| 10. |  |
|     |  |
|     | The destruction of the rainforest is a(n) to the wildlife of the area.                               |

work for...



and which in the time clause?

referring to the future, not will.

## 1. It will be necessary.

- 2. It won't be necessary.
- 3. It will be possible.

Go to Grammar Reference

own personal needs. Needless to say, you will have to be very responsible...

## 3. PRACTICE

Read the dialogues and circle the correct words.

- 1. A: Where are you going / do you go on holiday next summer?
  - B: I will probably go / 'm about to go to Ibiza.
- 2. A: Will you move / Do you move house soon?
  - B: Yes, I move / will move as soon as they finish / will finish painting the house.
- 3. A: By one o'clock I will drive / will have been driving for four hours.
  - B: You should have a break. Let's stop at a restaurant and have some lunch.
- 4. A: This time tomorrow we will have flown / will be flying to Paris.
  - B: Yes, I know. It's so exciting!

5. A: Will you have travelled / Will you be travelling around Europe next month?

You will be able to send a virtual reality image of yourself to take notes at your lecture while you stay at home to cook dinner.

After the words when, while, before, after, until, till, as

soon as and by the time, use the Present Simple when

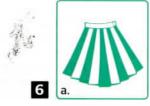
- B: No, I'm not leaving / I won't have been leaving until the end of June.
- 6. A: In another hour or so it will have been raining / will rain non-stop for four hours.
  - B: Yes I know, I hope it will have stopped / will stop soon.
- 7. A: I am going to run / will have run in the New York City Marathon next month.
  - B: That's great.
- 8. A: I think I'll buy / I'll be buying the red skirt, not the blue
  - B: Whatever, just make up your mind soon. Our plane is about to / won't take off.

# 5 listening

You will hear short conversations. After you hear each conversation, you will be asked a question about what you heard. Choose the picture which answers the question correctly.

## TIP

- Before you start listening, look at the three pictures carefully to get a general idea of what you are going to hear.
- Listen carefully to the dialogue and focus on the question. All three pictures may be referred to in the dialogue. However, only one of them correctly answers the question.









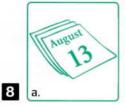




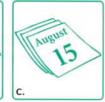






















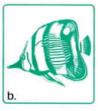
















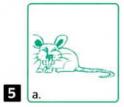


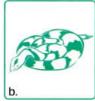




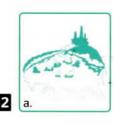


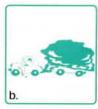














# Vocabulary & grammar



Read the texts below and underline the words/phrases in American English. What are their British English equivalents?

> I work a lot during the week. That's why I love the weekends so much. On the weekend, I try to do as little as possible.

Sometimes I go downtown and see a movie with my friends, or we grab a burger and fries at the local diner. I prefer to stay at home and watch my favorite TV shows. Actually, I avoid leaving my apartment, if I can!

Last week I did the stupidest thing... I lost my cell phone! It was a nice day, so I decided to walk home from work, rather than take the subway. I was almost home, when I realized that my phone was gone. I went to a gas station to use the pay phone, and I called my cell phone to see if someone would answer. A man picked up the phone! He said he had found my phone on the sidewalk in front of the local drugstore. Lucky for me, I guess. Anyway, I'm going to be more careful from now on!



Tom Fry is your typical high school student with a very busy schedule. He's on his school's soccer team, and he loves going out with his friends. They usually go to the mall or play a game of soccer together.

He gets good grades in his classes, especially History and English, but he hates Math! He also works part-time in the evenings when he doesn't have soccer practice. He's going to start college in the fall, and he wants to major in Art History.

For differences between British and American English in spelling, words/phrases and grammar and usage, see Appendix II.

## Grammar

- A. Read the examples below and complete the boxes with the missing modal verbs.
- Will you help me with the washing-up?
- 2. I'm sorry sir, but you can't smoke here.
- 3. I think you ought to apologise to your sister for your behaviour.
- I could swim when I was four years old.
- 5. I really have to study hard for my Maths exam.
- 6. You don't have to shout, I'm not deaf.
- 7. Excuse me madam, may I use your pen?

| Ability |      | Obligation / Opinion |        |
|---------|------|----------------------|--------|
| Present | Past | Present Pas          |        |
| can     |      | must / / need to     | had to |

| Permission            |  | Requests                  |  |  |
|-----------------------|--|---------------------------|--|--|
| can / could / / might |  | may / can / could / / wou |  |  |
| Advice / Opinion      |  | Prohibition               |  |  |

| Absence of Obligation |                 |
|-----------------------|-----------------|
| needn't /             | / don't need to |

/ had better

should /

Could expresses general ability in the past. Was/ Were able to express ability in a particular situation in the past.

mustn't /

- · Might, may and could are more formal than can when used for asking for permission.
- · Would and could are more formal than will and can when used for making requests.
- Had better is stronger than should and ought to.
- · Must expresses obligation coming from how the speaker feels, while have to expresses obligation coming from external factors.

## Go to Grammar Reference

- B. Read the sentences and circle the correct answer.
  - 1.'Must / May I interrupt you?' 'Sure.'
  - 2. They should / might make their reservations soon: otherwise the hotel will be full.
  - 3.'I've got really bad toothache.' 'You should / need go to the dentist.'
  - 4. You mustn't / don't have to wear a suit and tie; the dinner party is not formal.
  - 5.1 can't see the floor anymore; you really ought to / might clean this room.
- 6.Could / Should you please turn down the volume? I am trying to concentrate on my homework.
- 7. You mustn't / needn't use your mobile phone during the examinations; it's against the rules.
- 8.1 ought to / had to go to the bank yesterday to cash a
- 9.I was so far away from the stage that I wouldn't / couldn't see very well.
- 10. You had better not / don't have to wake up late again or you will lose your job.



## 1. WARM-UP

· What types of public transportation exist where you live? How often do you use them?

## 2. HELP SOLVE A PROBLEM

Work in pairs. Student A, read the situation, look at the pictures and ask the questions. Student B, go to page 175, read the information and answer Student A's questions.

## Situation:

I am your friend and I have a problem. Find out what my problem is and offer me some good advice.

## First:

You should look at the pictures below and ask:

- · Who is this person?
- · What is the problem?
- What are the options?

## Then:

When you have all the information you need, you should offer some advice to help solve the problem. You can choose one of the options or create your own solution to the problem. Remember to use information you learn from asking questions to explain your final choice.

## Finally:

After you have shared your decision, you will be asked more questions about the topic.

I think he should...

I don't think he should...

If I were him, I would...

Buying a...might not be a very good idea because...

It would be a good idea to...

The best solution would be...

accommodate passenger
convenient/inconvenient
weather conditions commute
harmful to the environment
cost of gas dangerous traffic



## 3. FURTHER DISCUSSION

Discuss the following questions. You can use some of the words and expressions in the box.

- · Why do you think many people prefer to drive to school/work rather than use public transportation?
- In your opinion, what can be done to encourage people to use public transportation?
- · What do you think vehicles will be like in the future?
- Is it possible to have a form of transportation that is not harmful to the environment?

comfort time-consuming improve frequent computerised complicated necessity obligation

## Writing a semi-formal letter

# writing 5

## 1. DISCUSS

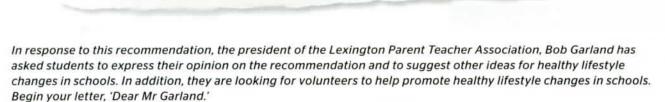
- . Do you think that your lifestyle is as healthy as it should be? Why / Why not?
- · What things would you change in your life if you wanted to have a healthier lifestyle?

## 2. FOCUS ON CONTENT

Read the newspaper article, the rubric below and the response a student has written. Is Amelia's response appropriate?

## Board of Education promotes healthy lifestyle changes in schools

Recently, the Board of Education has recommended removing all vending machines with soft drinks and snacks from school grounds. They announced that this recommendation is a part of a larger campaign to promote a healthier lifestyle in schools around the country.



## Dear Mr Garland,

I am writing to express my opinion on the recommendation made by the Board of Education. I would also like to make a suggestion concerning the healthy lifestyle changes in schools.

I entirely agree with the recommendation made by the Board of Education to remove all vending machines that sell soft drinks and snacks. I believe it is a step in the right direction in order to make schools more health conscious.

I would also like to suggest that school cafeterias should have a healthier menu than they presently have. By offering students a healthy alternative that also tastes good, we could change their eating habits and contribute to a healthier lifestyle.

With regards to promoting the healthy lifestyle changes, I have spoken to some of the students in my class and we would like to volunteer to help.

I hope that my suggestion will be taken into consideration and I look forward to hearing what changes will be made.

Yours sincerely,

Amelia Huntingtion

## 3. FOCUS ON STYLE AND REGISTER

A. What aspects of the letter indicate that it is semi-formal? Think about the following:





closing

B. How would these aspects have been different if this were an informal letter to a friend or relative?



## 4. FOCUS ON COMMUNICATION FUNCTIONS

Read the phrases in the table and the prompts 1-6. Respond to each prompt using some of the phrases given and your own ideas. Don't forget to give reasons to justify your opinion.

## MAKING SUGGESTIONS

- One thing you should / could / ought to do is...
- · It would be a good idea to...
- In my opinion, the best idea would be to...
- · Why don't you...?
- · How/What about ...?
- · Why not consider ...?
- · The way I see it, you can/could...
- · I would definitely recommend...

## AGREEING

- · I think it is a great idea to...
- · I entirely agree with/about...
- · You are absolutely right about...

## DISAGREEING

- · You have a point about... but...
- · I'm afraid I don't agree with/about...
- · I don't think it's a good idea to...

Is spring a good time to organise a school trip to the waterfalls?



We are thinking about holding the annual bazaar in July.

- What kind of food should we serve in the school cafeteria?
  - I'm not sure about which foreign languages to include in the programme. Any ideas?
- We are considering banning mobile phones in all areas on the university campus.
  - How can we persuade the members of our club to recycle more?

## 5. WRITING TASK

A. Read the newspaper article and the rubric below. What should be included in a reply to Ms Meadows?

B. Copy and complete the outline below for your letter.

## page 6 ◀ ▶

## **NEWS**

## 2<sup>nd</sup> Annual Cultural Diversity Fair

Bridgetown Cultural Centre is getting ready to host the 2<sup>nd</sup> Annual Cultural Diversity Fair. This year the organizers want to have stands from as many different countries as possible. In order to achieve this goal, they are requesting that members of foreign communities in Bridgetown volunteer to set up a stand representing their country. The stand can exhibit anything relevant to the culture of the country, especially traditional cuisine, representative photos and music.

Sandy Meadows, coordinator of the Fair, has asked members of foreign communities to express their opinion concerning the organisation of the Fair and to suggest any other ideas they may have. In addition, she is looking for people to volunteer to help in any way they can. Begin your letter, 'Dear Ms Meadows.'

## Opening paragraph:

Paragraph 1:

- Paragraph 2:

- Paragraph 3:

Closing paragraph:

Main part

C. Write your letter to Ms Meadows based on the outline you have made.

## TIP

When writing a semi-formal letter, remember:

- to write in an appropriate style (not too formal nor too informal)
- to include all the information required.
- to check your spelling and grammar,



12:56 PM

## A. Circle the correct words.

- Have you heard the weather prediction / forecast for tomorrow?
- We live in a house on the suburbs / outskirts of the city.
- The teacher had high expectations / exceptions from her students, but they let her down.
- Students have to mark their answers on a computerised / complicated answer sheet.
- While in Tanzania, we had the opportunity to see wild animals in their natural residence / habitat.
- Parents should set a task / set an example for their children.

| round-up |
|----------|
|          |

B. Complete the sentences with the adjectives in the box.

| complicated    | inconvenient                       | harmful      | radical    | time-consumin    |
|----------------|------------------------------------|--------------|------------|------------------|
|                | mmute such a l                     |              | ce to worl | k every day must |
| 1.00           | when most elect<br>ousehold chores |              |            | I not been       |
|                |                                    | to the e     | nvironme   | nt.              |
|                | changes                            |              |            |                  |
| 5. Can you hel | p me with this e                   | xercise? I f | ind it too |                  |
| entence.       |                                    |              |            |                  |

C. Choose the word or phrase that best completes each sentence.

| I. This | time | next | week | we | to . | Jamaica |
|---------|------|------|------|----|------|---------|
|         |      |      |      |    |      |         |

- a. will have flown b. will fly
- c. will be flying
- d. will have been flying
- 2. I'm \_\_\_\_\_ until the end of next month.
  - a. moving
- b. not moving
- c. to be moving
- d. not move
- 3. \_\_\_\_\_ going to the Red Hot Chili Peppers concert tomorrow?
  - a. Are you about b. Will you have
- c. Will you
- d. Are you

- 4. I'll call you before I \_\_\_\_\_\_
  - a. come
- b. will come
- c. am coming
- d. have come
- 5. \_\_\_\_\_ you please change the channel? This show really annoys me.
  - a. Might
- b. Should
- c. Could
- d. Must

D. Complete the following table.

| American English | British English  |
|------------------|------------------|
| downtown         | 1.               |
| 2.               | film             |
| apartment        | 3.               |
| fries            | 4.               |
| 5.               | mobile phone     |
| 6.               | underground      |
| gas station      | 7.               |
| sidewalk         | 8.               |
| 9.               | chemist's        |
| 10.              | secondary school |
| soccer           | 11.              |
| mall             | 12.              |
| 13.              | autumn           |
| 14.              | university       |

E. Complete the sentences with the Future will, the Future Progressive, the Future Perfect Simple or the Future Perfect Progressive of the verbs in brackets.

1. Kathy can't come shopping with us tomorrow morning. She

|             | (have) a French       | lesson.               |
|-------------|-----------------------|-----------------------|
| . Jenny, M  | s Kingsley            | (contact) you as soon |
| as the do   | ocuments are ready.   |                       |
|             | you                   | (let) me know         |
| when sh     | e does?               |                       |
| . At luncht | ime tomorrow you      | (entertain)           |
| your frie   | nds from Mexico, so I | (ring) you            |
| later on    | in the evening.       |                       |
| l.          | VOU                   | (go) to the city      |

- 1. \_\_\_\_\_\_ you \_\_\_\_\_ (go) to the city centre by car? I'd really appreciate a lift.
- I \_\_\_\_\_\_ (paint) the living room by the time Dad comes home. He'll be so surprised!
- 6. I hope I \_\_\_\_\_\_ (interview) all the applicants by the time the manager arrives.
- 7. Do you think that they \_\_\_\_\_ (complete) the construction of the tunnel by the end of this year?
- 8. Call Dan. He \_\_\_\_\_\_ (arrive) home by now.
- By the time we reach Gstaad, we \_\_\_\_\_ (drive) for twelve hours.
- 10. I \_\_\_\_\_\_ (study) for three hours by 8:00 pm.

# 5 examination practice

best ways of both dealing with stress and of providing the opportunity

and out of the head. The point of long-distance

about personal growth. Enthusiasts claim that

be about how fast you can

to be alone and to let whatever thoughts appear to simply go

run or whether you might break a record, but ought to

once you start long distance running, you will soon see

\_benefits.

|                | the word given. You must use between two and five words including the word given.  | better   |
|----------------|--|----------|
| 1.             | As the meeting is tomorrow, this ought to be finished before I go home.  | better   |
| 2.             | As the meeting is tomorrow, I I go home.  This time tomorrow we'll be on the plane to Argentina.  We this time tomorrow.   | flying   |
| 3.             | . Do you think Joe will have to stay in hospital for long?  Is in hospital for long?   | likely   |
| 4.             | . The stage lights must be fixed by the time the concert begins.  The stage lights by the time the concert begins.   | to       |
|                | Are you inviting Claire to your wedding?  Are to your wedding?   | going    |
| 6.             | An eye-test is compulsory before you can become a pilot.  You before becoming a pilot.   | must     |
|                | Now  | Ican     |
|                | • distinguish the difference in  |          |
|                | o distinguish the difference in  | nfused   |
|                | RUN  o distinguish the difference in meaning of words easily core or use collocations with the verb set  o use nouns + prepositions o differentiate between British  | nfused C |
| D              | RUN  o distinguish the difference in meaning of words easily cor o use collocations with the verb set o use nouns + prepositions o differentiate between British and American English o use future tenses and other  | nfused C |
| ef<br>(2       | o distinguish the difference in meaning of words easily cor use collocations with the verb set use nouns + prepositions of differentiate between British and American English use future forms appropriately use must, have to and need express obligation, prohibition and absence of necessity use can and could to express ability, ask for or give permit and make requests.                     | nfused C |
| ef<br>(2<br>hi | • distinguish the difference in meaning of words easily cor or use collocations with the verb set or use nouns + prepositions or differentiate between British and American English  • use future tenses and other future forms appropriately or use must, have to and need express obligation, prohibition and absence of necessity or use can and could to express ability, ask for or give permit | nfused C |

running should (6) \_\_\_